






Home Care Roles & Responsibilities Matrix

 Domestic Care	 Personal Care	 High Personal Care	 Nursing Care	 Additional information
No Formal Training required	Cert 3 or 4 in aged care, disability or equivalent qualification required	Relevant high care personal services qualification and experience required	Registered nurse with at least 1 year of nursing experience required	This items listed are examples only, it is not a complete list.
Activities / outings Domestic services / cleaning Community access Companionship Transport (license, insurance and registration required) Skills development Garden maintenance Meal preparation Shopping Lifestyle coordination Personal administrative assistance Sports & exercise	Showering / dressing / grooming Toileting Manual handling Assistance with eating Palliative care Care assessment & planning Assistance with hygiene Monitoring conditions and communicating with the Care Team Other health & wellness related activities	Hoist & transfer PEG feeding Assistance with medication Assistance with a ventilator Daily catheter maintenance Assistance with bowel / bladder management Clinical care Dementia support	Ongoing monitoring & evaluation of treatment Medication management Administering medication via injection Monitoring of vital signs Respirator care Continence assessment / management Catheter care Stoma care Bowel / bladder management Wound care Diabetes management	It is important that carers only perform tasks that are within their scope of practice and level of qualification. Serious injury and even legal action can result from tasks being delivered by untrained providers. Formal training must be undertaken for tasks requiring official qualifications. A range of online informal training is available through The Academy and other online platforms. https://academy.capitalguardians.com/